

**LOCAL LAWS  
OF  
THE CITY OF NEW YORK  
FOR THE YEAR 2024**

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**No. 115**

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Introduced by Council Members Lee, Ung, Krishnan, Joseph, Gennaro, Brewer, Won, Hudson, Zhuang, Louis, Schulman, Restler, Cabán, Narcisse, Hanif and Mealy.

**A LOCAL LAW**

**To amend the administrative code of the city of New York, in relation to requiring distribution of information regarding interpretation and translation services**

*Be it enacted by the Council as follows:*

Section 1. Title 21-A of the administrative code of the city of New York is amended by adding a new chapter 36 to read as follows:

*CHAPTER 36*

*DISTRIBUTION OF INFORMATION REGARDING INTERPRETATION AND TRANSLATION  
SERVICES*

*§ 21-1007 Distribution of information regarding interpretation and translation services. a.*

*Definitions. As used in this chapter, the following terms have the following meanings:*

*Home language. The term “home language” means the language most frequently used in the student's home, as indicated by the response provided by the parent or person in parental relation on the home language questionnaire as that term is defined in section 154-2.2 of title 8 of the New York codes, rules and regulations, regarding services for English language learners, or a successor provision.*

*School. The term “school” means a school of the city school district of the city of New York.*

*b. No later than February 1, 2025, and by September 15 in each academic year thereafter, the department shall distribute to each school, to be distributed to the parents of each student attending such school, the following information, in writing, in hard copy, or electronically if distribution of other similar documents occurs electronically, using plain and simple language:*

*1. The interpretation and translation services offered by the department to parents;*

*2. Information on how to access such services;*

*3. Examples of how such services may be used by parents, including, but not limited to, using such services to communicate with school staff and to obtain special education services for their student; and*

*4. Any other information that the department determines could increase awareness and understanding of the availability and use of such services.*

*c. The information required to be distributed pursuant to subdivision b of this section shall be made available in English, the 9 most common home languages of students enrolled in schools, and any additional languages as determined by the department.*

§ 2. This local law takes effect immediately.

THE CITY OF NEW YORK, OFFICE OF THE CITY CLERK, s.s.:

I hereby certify that the foregoing is a true copy of a local law of The City of New York, passed by the Council on October 23, 2024 and returned unsigned by the Mayor on November 25, 2024.

MICHAEL M. McSWEENEY, City Clerk, Clerk of the Council.

CERTIFICATION OF CORPORATION COUNSEL

I hereby certify that the form of the enclosed local law (Local Law No. 115 of 2024, Council Int. No. 771-A of 2024) to be filed with the Secretary of State contains the correct text of the local law passed by the New York City Council, presented to the Mayor, and neither approved nor disapproved within thirty days thereafter.

SPENCER FISHER, Acting Corporation Counsel.